

Tamuning & ** Elementary School **

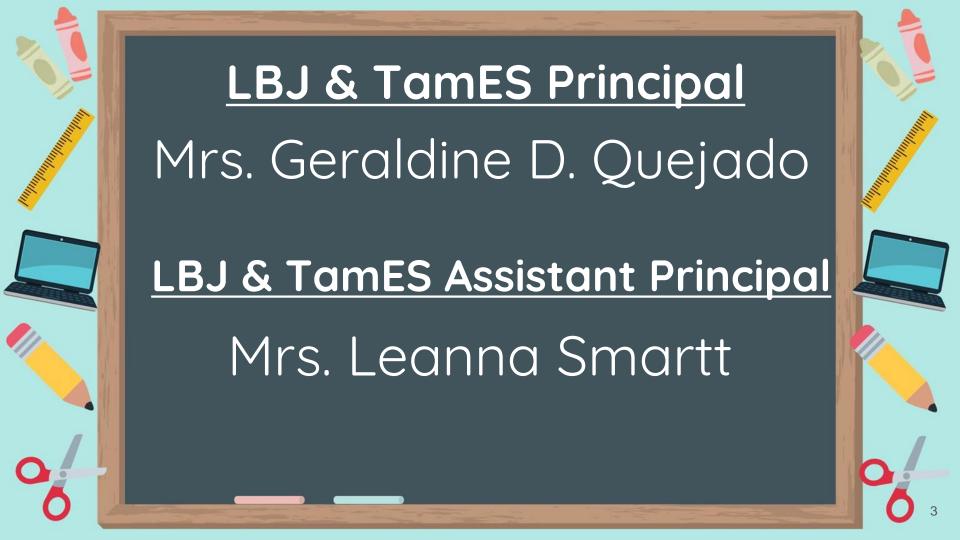
Student & Parent Orientation



Monday, July 29, 2024 Room C20

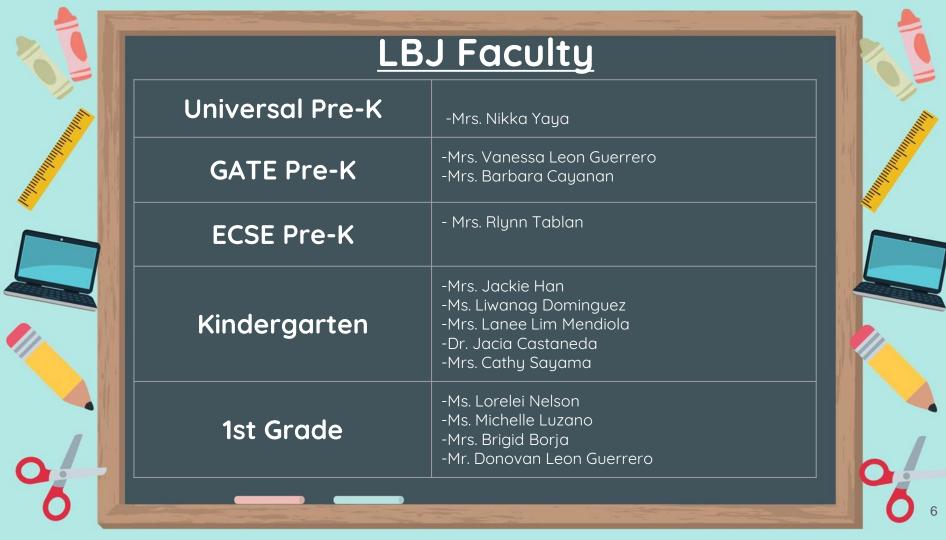


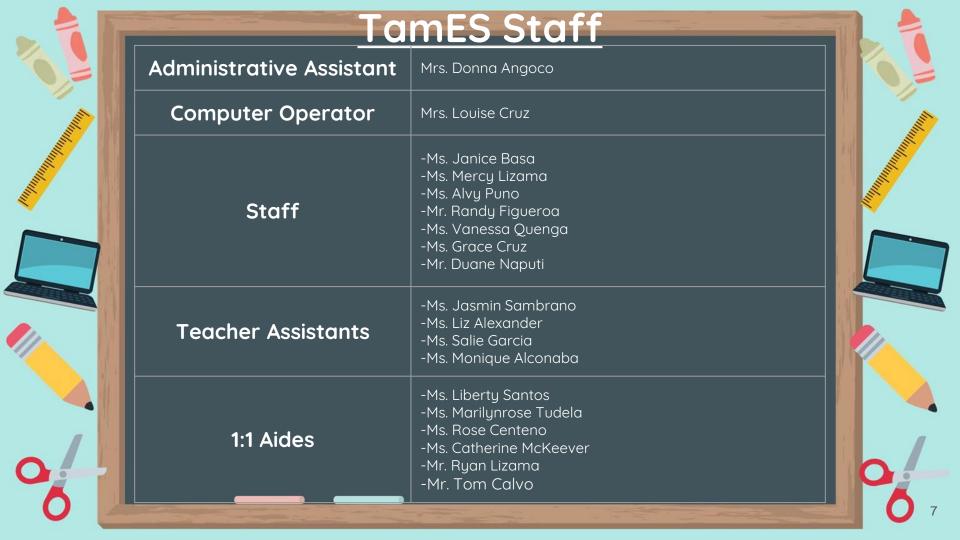


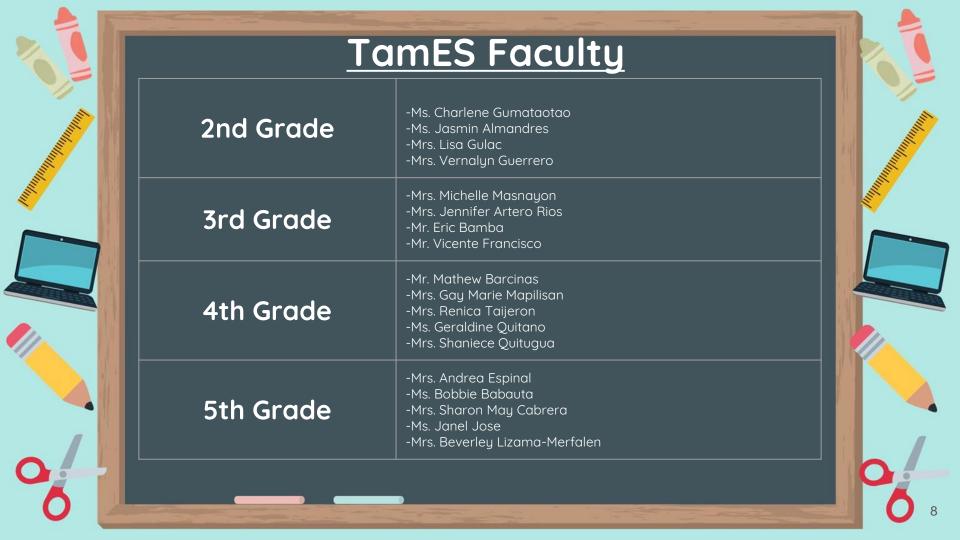


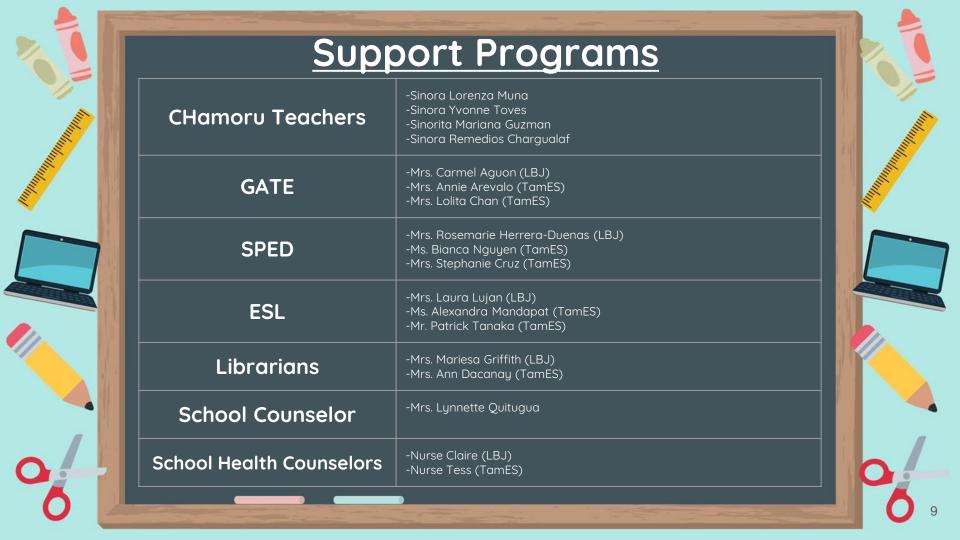














GDOE Vision Statement

Every student: Responsible, Respectful, and Ready for life.

GDOE Mission Statement

Our educational community prepares all students for life, promotes excellence, and provides support.



LBJ Vision Statement

Every student will exit LBJ Elementary School prepared and eager to take on the challenges of the next grade level and beyond.

LBJ Mission Statement

Lyndon Baines Johnson Elementary School will provide each student with a safe and enjoyable learning environment. Each student will be prepared academically, socially, emotionally, and physically to meet the challenges of the millennium.

TamES Vision Statement

Every student: Responsible, Respectful, and Ready for life.

TamES Mission Statement

We strive to be well-rounded and responsible citizens, who show respect for ourselves, others, and our community, who behave appropriately, reach for academic excellence, set goals and work towards them, communicate effectively, and serve others willingly in order to build a better world.





GDOE Calendar SY 24-25

You may find the GDOE calendar on the GDOE website at https://www.gdoe.net/ or on our school website at

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http://lbjtames.weebly.co

	Depa	rtment of Education
	sc	CHOOL CALENDAR
SY 2024-2025		
August 2, 2024	Friday	Teacher Workday #1
August 5-7, 2024	Monday-Wednesday	Professional Development (PD #1, #2, #3) - NO CLASSES
August 8, 2024	Thursday	FIRST DAY OF CLASSES/1st Semester Begins
August 6-14, 2024	Tuesday-Wednesday	Head Start Pre-Service Professional Development - NO CLASSES
August 15-16, 2024	Thursday-Friday	Head Start Parent-Child Day
August 19, 2024	Monday	Head Start FIRST DAY OF CLASSES
September 2, 2024	Monday	HOLIDAY - Labor Day
September 16, 2024	Monday	Head Start (Home Visits and Screening) - NO CLASSES
October 9, 2024	Wednesday	1st Semester Midterm JPTSA - End of 1st Block
October 23, 2024	Wednesday	Elementary School/Head Start Parent-Teacher Conference
October 24, 2024	Thursday	Middle School Parent-Teacher Conference
October 25, 2024	Friday	High School/JPTSA Parent-Teacher Conference
November 1, 2024	Friday	HOLIDAY - All Souls Day
November 5, 2024	Tuesday	Professional Development (PD #4) - NO CLASSES
November 11, 2024	Monday	HOLIDAY - Veterans Day
November 28, 2024	Thursday	HOLIDAY - Thanksgiving Day
November 29, 2024	Friday	Flexible Make-Up Day #1
December 9, 2024	Monday	HOLIDAY - Santa Marian Kamalen Day
December 19, 2024	Thursday	End of 1st Semester JPTSA - End of 2nd Block
December 20, 2024	Friday	Flexible Make-Up Day #2
December 23, 2024- January 3, 2025	Monday-Friday	RECESS - NO CLASSES
	88	SCHOOL DAYS
January 1, 2025	Wednesday	HOLIDAY - New Year's Day
January 6, 2025	Monday	Professional Development (PD #5) - NO CLASSES
January 7, 2025	Tuesday	Classes Resume - 2nd Semester Begins
January 9, 2025	Thursday	1st Semester Grades Due at the End of the Duty Day
January 17, 2025	Friday	Elementary School/Head Start Parent-Teacher Conference
January 20, 2025	Monday	HOLIDAY - Martin Luther King Jr. Day
February 10, 2025	Monday	Professional Development (PD #6) - NO CLASSES
March 3, 2025	Monday	HOLIDAY - Guam History and CHamoru Heritage Day
March 11, 2025	Tuesday	2nd Semester Midterm JPTSA - End of 3rd Block
March 21, 2025	Friday	Middle School Parent-Teacher Conference
March 24, 2025	Monday	High School/JPTSA Parent-Teacher Conference
April 14-18, 2025	Monday-Friday	RECESS - NO CLASSES
April 21, 2025	Monday	Professional Development (PD #7) - NO CLASSES
April 22-May 16, 2025	Tuesday-Friday	Districtwide - Assessment Testing Window
May 5, 2025	Monday	Head Start (Transition to Kinder and Home Visits) - NO CLASSES
May 20, 2025	Tuesday	LAST DAY OF CLASSES/End of 2nd Semester JPTSA - End of 4th Block
May 21, 2025	Wednesday	Professional Development (PD #8) - NO CLASSES
May 22, 2025	Thursday	Teacher Workday #2 2nd Semester Grades Due at the End of the Duty Day
	86	SCHOOL DAYS
May 23, 2025	Friday	SCHOOL VACATION BEGINS

LBJ Bell Schedule

LYNDON B. JOHNSON ELEMENTARY SCHOOL



SY 2024 - 2025 Bell Schedule

7:15 a.m.

Arrival of Students

FOR SAFETY PURPOSES, STUDENTS MUST NOT BE ON CAMPUS PRIOR TO 7:15 A.M.

8:15 a.m.

Teacher Reporting Time & Class Preparations

8:30 a.m.

Instruction Begins

MORNING RECESS TIMES

9:45-10:00 a.m.

Pre-Kindergarten Recess

10:00-10:15 a.m.

Kindergarten Morning Recess

10:15-10:30 a.m.

1st Grade Morning Recess

LUNCH PERIODS

10:45 a.m.-11:30 a.m. F1, F2, TK2, F3

11:15 a.m.-12:00 p.m. K1, K2, K3, K4, K5

11:45 a.m.-12:30 p.m. F6, F7

12:15 p.m.-1:00 p.m. F4, F8, F9

2:43 p.m.

Dismissal

3:30 p.m. School Office Closed

> 5:00 p.m. End of ASPIRE



Tamuning Bell Schedule



TAMUNING ELEMENTARY SCHOOL

SY 2024 - 2025

Bell Schedule

7:15 a.m. Arrival of Students

FOR SAFETY PURPOSES, STUDENTS MUST NOT BE ON CAMPUS PRIOR TO 7:15 A.M.

8:15 a.m.

Teacher Reporting Time & Class Preparations

8:30 a.m.
Instruction Begins

MORNING RECESS TIMES

10:00-10:15 a.m.

Primary Morning Recess (2 de Grade & 3 de Grade)

10:15-10:30 a.m.

Intermediate Morning Recess (4n Grade & 5n Grade)

LUNCH PERIODS

11:30 a.m.-12:15 p.m. 2nd Grade Lunch Period 11:45 a.m.-12:30 p.m. 3nd Grade Lunch Period 12:00 p.m.-12:45 p.m. 4nd Grade Lunch Period 12:15 p.m.-1:00 p.m. 5nd Grade Lunch Period 12:15 p.m. 5nd

2:43 p.m. Dismissal

3:30 p.m. School Office Closed



School Policies and Procedures

- School Hours
 - Elementary school day starts at 8:30am and ends at 2:43pm.
- Gate Open/Close Times
- O School gates open at 7:15 a.m. for students. To ensure our students' safety, LBJES drop-off and top entrance gate will be closed from 8:30 a.m. to 2:30 p.m. TamES exit gate will be closed from 8:30 a.m. to 2:30 p.m.

School Policies and Procedures Visiting Your Child GDOE policy mandates that all visitors and parents must sign-in at the Main Office. • Student Release Students leaving campus for medical or other reasons prior to the end of the day must be signed-out at the Main Office by the parent/guardian.



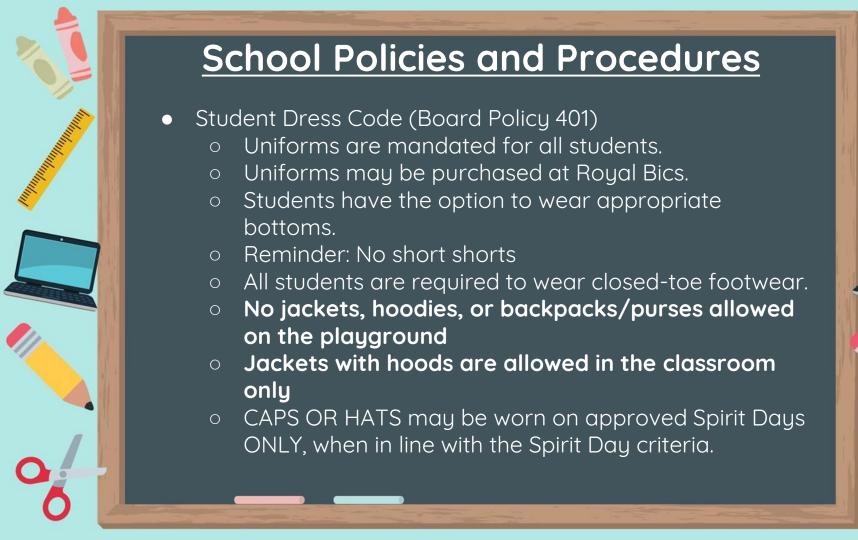
School Policies and Procedures

- Student Enrollment
 - Student verification forms require
 24-hour turnaround time.
- Student Withdrawal or Transfer
 - Parents withdrawing or transferring children must provide advanced notice of at least three instructional days.

School Policies and Procedures Student Emergency Information Student emergency information card must be completed. Please contact the office if any information needs to be updated.

Student Identification Card • An identification card for Pre-Kindergarten through Second Grade students should be attached to their shirt. The card should include the child's full name, transportation type, classroom number, and teacher's name. The back should include the school name, contact person, and home address.

School Policies and Procedures Tobacco & Alcohol-Free Zone The school strictly prohibits smoking, vaping, drugs, tobacco, and alcohol possession/consumption.



School Policies and Procedures Textbook Students are expected to take good care of their textbooks. Student Homework • Teachers may assign homework. Students complete and submit when due. Lost and Found Items will be placed in the Main Office. Personal belongings should be labeled with your child's name. School will not be responsible for any lost items.

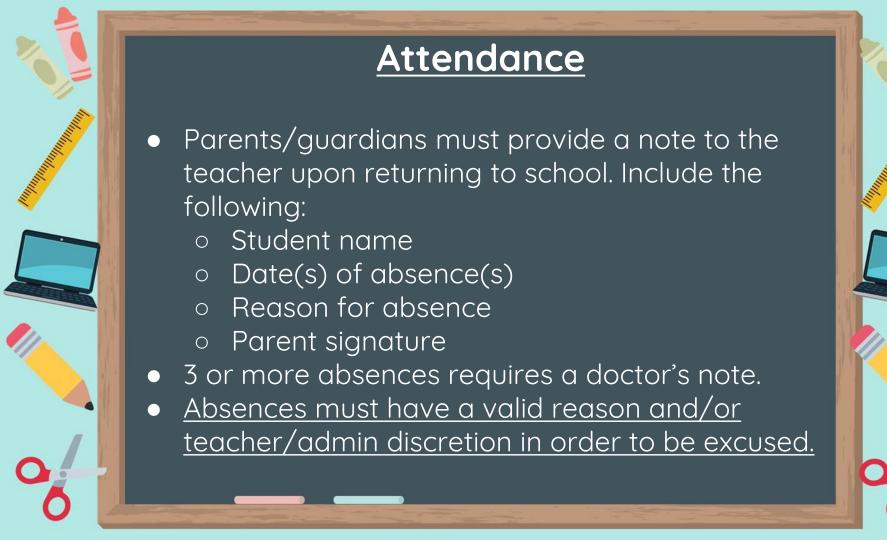


School Policies and Procedures

- Field Trips
 - Field trips may be scheduled during the school year.
 - A written consent by parents/guardians is required, permission given over the phone will not be accepted.

School Meals Under the Community Eligibility Provision (CEP), breakfast and lunch is at no cost to all students. Foods with Minimal and Minimum Nutritional Value (Board Policy 705) Send children to school with healthy foods & snacks. No classroom parties Non-edible treats are to be sent in gift baggies for holidays or birthdays.

Attendance Student Attendance Area (Board Policy 318) Must attend school in the area parent/guardian resides in. Tardies Students who arrive after 8:30 am are considered tardy. Students must go to the main office to get a tardy slip before reporting to class.



Attendance Partial Absences If your child is picked up before 11am, your child will be considered absent. Referrals for Non-compliance with Attendance Policy Excessive absences, unexcused absences, and habitual tardiness will be reported to the School Resource Officer (SRO) for appropriate action.

Attendance

- Extended / pre-arranged Absences:
- Parent/guardian must complete a pre-arranged absence form
 - Pick up the form from the main office
 - Include airline tickets/itinerary, doctor's certification, etc.
 - Submit it to your child's teacher
 - Teacher will review, sign, submit to Principal for approval.
 - If the pre-arranged absence exceeds 25 days, he/she will need to withdraw from school and enroll within the school district where they will be. Otherwise a doctor's certification is required to justify the absence(s).



Daily Arrival and Dismissal Procedures

- Student Transportation
 - Indicate mode of transportation (bus, car, walker) on Student Information Sheet
 - Changes in mode of transportation, bus, bus station, or designated person for pickup <u>must be reported in writing to the school</u> <u>office.</u>
 - Phone calls will NOT be entertained for any changes in mode of transportation.



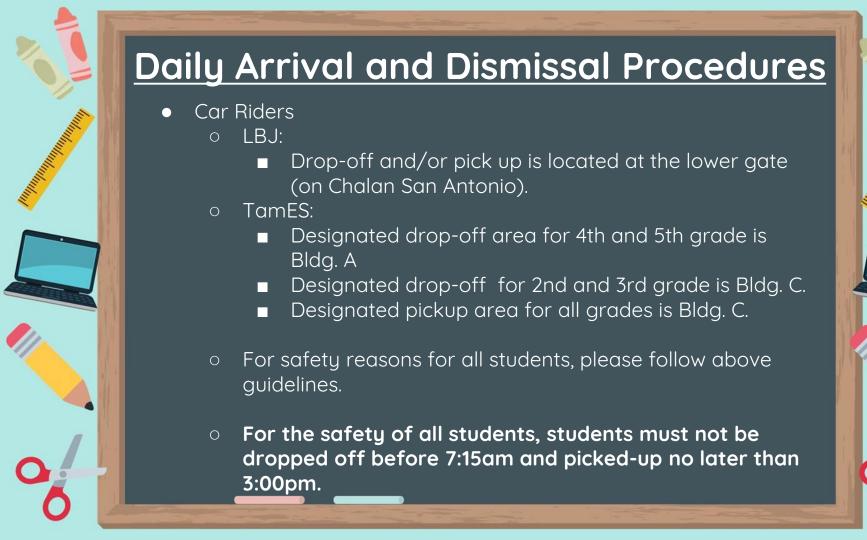
Daily Arrival and Dismissal Procedures

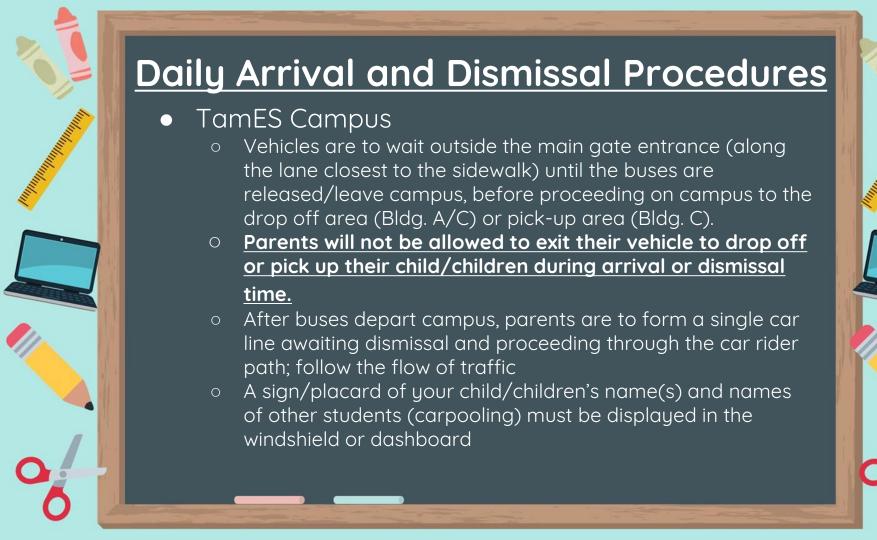
- Bus Riders
 - Students are expected to be safe,
 respectful, and responsible on the bus.
 - It is recommended that an adult is with your child before and after the bus pick up/drop off.
 - Any change in mode of transportation should be in written form. Telephone communication will not be accepted.



Daily Arrival and Dismissal Procedures

- LBJ Campus (Car Riders)
 - Display a sign/placard of your child/children's name(s) and names of other students (carpooling) on the windshield or dashboard.
 - At the lower gate of LBJ campus (K-square)
 - form a single car line and await drop off and dismissal in that area.
 - For safety, organization, and speed, parents /guardians please remain in car to drop or pick up their child during arrival or dismissal time.
 - Your child/children will be brought to/removed from your vehicle.
 - Ensure students have seat belts on
 - For safety reasons, PLEASE turn right after exiting lower LBJ entrance.
 - Proceed all the way through Archbishop Flores' Loop to your destination.
 - DO NOT ENTER THE CENTER LANE AND TURN LEFT TO AVOID THE LOOP.





Daily Arrival and Dismissal Procedures Car riders must be picked up by 3:00pm. After 3:00pm, students will be brought to the office. Parents are then required to sign their child out in the late pick-up log. After three (3) late pick-ups, parents will meet with administrator.

Student Support Services • School Health Counselor Do not send your child to school if he/she is sick. In the event your child is ill or has an accident requiring medical attention, you will be contacted so that you may take your child home or to the clinic. Medication o Medication will not be administered to any child by the school nurse without written authorization from the parents or guardians. If your child is on medication, please complete the "Medication Consent Form."



Grading Policy

Pilot Pre-Kindergarten Grade Scale

B=Beginning

D=Developing

P=Progressing

- = Not taught at this time

K-5th Grade Report Card Grade Scale Tiered grading system

$$3.6 - 4.0 = A +$$

$$3.0 - 3.5 = A$$

$$2.8-2.9 = B+$$

$$2.5 - 2.7 = B$$

$$2.0 - 2.4 = C +$$

$$1.5 - 1.9 = C$$

$$1.0 - 1.4 = D$$

Below 1.0 = F

NE - no grade/ no evidence

GATE Pre-Kindergarten Grade Scale

- 3= Proficient
- 2= Approaching Proficient
- 1= Below Proficient
- /= Not Assessed

Citizenship and Life Readiness Skills

- (4) Excellent
- (3) Satisfactory
- (2) Needs Improvement
- (1) Unsatisfactory
- (N) Not Enough Evidence
- (/)No Evidence, or No Effort

School Wide Discipline

- PBIS
 - LBJ & TamES have adopted the PBIS (Positive Behavioral Interventions Support) initiative. It is a team-based systemic approach in teaching the behavioral expectations throughout the schools. It is based on a proactive model which teaches appropriate behaviors, reinforces, and recognizes children who can model these behaviors.



School-Wide Discipline



LBJ Elementary School-wide Behavioral Expectation



	Be Safe	Be Respectful	Be Responsible
Classroom	Enter and exit quietly in a single line Walk at all times Keep hands and feet to yoursel! Use materials properly	Use kind words Take care of school property Listen and follow directions	Come prepared Stay on task Give your best effort Be an active listener
Hallways	Hug yourself, face forward and walk in a single file line Keep hands and feet to yourself Walk on the yellow line on the right side.	Use good manners Walk quietly Follow adult directions	Throw trash in bin Stay in designated area Report to class on time
Playground	Play in designated areas safely Use equipment properly Leave rocks and sticks on the ground Tell an adult when someone needs help or gets hurt	Use kind words and actions Take turns—share with others Follow adult directions	Keep playground clean Return equipment Line up when bell rings or whistle blows
Cafeteria	Walk and hold your tray with both hands Stay seated while eating Clean up after yourself	Use inside voices Keep food in mouth and on tray Say excuse me, please, and thank you	Bring lunch pails or money Stay in designated tables until dismissed
Restroom	Enter and exit quietly Leave lights on Report accidents or mess to an adult	Use inside voices Wait your turn Keep walls and floors clean	Use restroom properly Flush toilet Wash hands with soap Go back to assigned area
Library	Enter and exit quietly Keep feet and hands quiet and to yourself Follow adult directions	Speak softly and use kind words Take turns Read silently Raise hands for adult attention	Treat books and materials with care Return books when due Hug your books when walking in the hallways
Office	Ask for help Sit and wait patiently	Use kind words and actions Use inside voices	Bring folder/notes and give to designated person State your purpose Go back to assigned area
Assembly & Kid's Square	Keep hands and feet to yourself Sit quietly (criss-cross-applesauce)	Stay seated Focus on speaker/event Use kind words and actions	Participate when asked Listen when someone is speaking Stay with your class
Arrival/ Departure	Walk quietly Walt to be called Stay sealed at assigned area	Follow directions Speak softly Keep hands, feet and bags to yourself	Be on time Be alert while waiting for your ride Wait for adult to escort you to car/bus
Home/ Community	Follow all rules/laws Follow bus expectations	Use kind words and actions Help others when needed Treat things/places with care Listen to adult directions	Clean up after yourself Reduce, Reuse, Recycle

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	Safe	Respectful	Responsible
Bus	Enter and exit quietly Remain seated at all times Keep all body parts and objects in the bus	Wait patiently in line to get on or off the bus Keep hands and feet to yourself Speak softly and use kind words	Report any inappropriate behavior to Bu Driver and/or adult Throw trash in trash bin when entering exiting the bus
Arrival	Walk quietly to designated area (cafeteria or holding area) Stay seated at assigned area Wear uniform daily/properly	Follow adult directions Speak softly Keep hands, feet and bags to yourself	Be on time Report any inappropriate behavior to supervising adult(s) Keep area cleam: Throw trash in designated bins Wait for adult to escort you to class
Hallways	Keep to the right side of the walkway when passing Walk in a single file line Walk directly to your designated area	Use good manners & kind words Keep hallways quiet during instructional time Follow adult directions Keep hands and feet to yourself	Throw trash in bin Remain in designated area Have a hallway pass after getting permission to leave the classroom
Stairways	Keep to the right side of the stairway when passing Hold on to the stairway rails Walk up or down the stairs using each step	Use good manners & kind words Keep stairways quiet Follow adult directions Keep hands and feet to yourself	Keep stairways clear Have a hallway pass after getting permission to leave the classroom
Classroom	Enter and exit quietly Walk at all times Keep hands and feet to yourself Use materials properly	Use kind words Take care of school property Listen and follow directions Raise your hand to get your teacher's attention	Come prepared Stay on task Give your best effort Be an active listener Throw trash in trash bin
Restroom	Enter and exit quietly Leave lights on Keep un-used stalls unlocked	Use inside voices Wait your turn Keep walts and floors clean Keep hands and feet to yourself Output Description Output Description	Use restroom properly Flush toilet Wash hands with scop Go back to assigned area when finished Have a bathroom pass during instructional time Report any vandaism or inappropriate behavior to an adult
Playground	Play in designated areas safely Use equipment properly Leave rocks and sticks on the ground Tell an adult when someone needs help or gets hurt	Use kind words and actions Take turns and play fair; share with others Follow adult directions Use Conflict Stoppers and "I Messages"	Keep playground clean Return equipment Line up when bell rings or whistle blow
Cafeteria	Wait in your designated line Walk in the cafeteria at all times Hold your tray with both hands Stay seated while eating	Use inside voices Use good manners & kind words Keep food in mouth and/or on tray Follow adult directions Keep hands and feet to yourself	Bring lunch pails Stay in designated tables until dismissed Clear your tray and throw trash in the garbage can Throw trash in designated trash bins
Library	Enter and exit quietly Walk at all times Keep hands and feet to yourself	Speak softly and use kind words Follow adult directions Take turns Raise hand for adult attention	Treat books and materials with care Return books when due
Computer Lab	Enter and exit quietly Wait for instructions Keep hands and feet to yourself Use computer equipment properly	Use kind words Take care of technology equipment Listen and follow directions	Come prepared Stay on task Give your best effort Be an active listener
Office	Enter and exit quietly Sit and wait patiently	Use kind words and actions Use inside voices Follow adult directions	During instructional time, have an office pass from school personnel State your purpose Go back to assigned area
Assembly	Enter and exit quietly Keep hands and feet to yourself Remain with class at all times	Remain seated Focus on speaker/event Use kind words and actions Follow adult directions Wair for teacher/presenter's signal to leave Raise hand to get adult's attention	Participate when asked Practice Active Listening
Departure	Walk quietly to designated dismissal area Bus Riders walk to assigned bus or wait in assigned area Car Riders stay seated in assigned area	Follow adult directions Speak softly Keep hands, feet and bags to yourself	Wait for adult to escort you to car/bu Report any inappropriate behavior to adults Car Riders remain alert while waiting for your ride



School-Wide Discipline

- An Incident Report will be completed for minor offenses.
- Behaviors that warrant an Office Discipline Referral (ODR):
 - Inappropriate language, bullying, harassment, disrespect, disruption, physical aggression, theft, vandalism, property damage, use/possession distribution and/or drugs, etc.
 - Actions may not necessarily be given in the following order: Conference with student, Warning, Reprimand, Loss of Privileges, Parent Contact, Parent Shadowing, In-School/Out of School Suspension, etc.

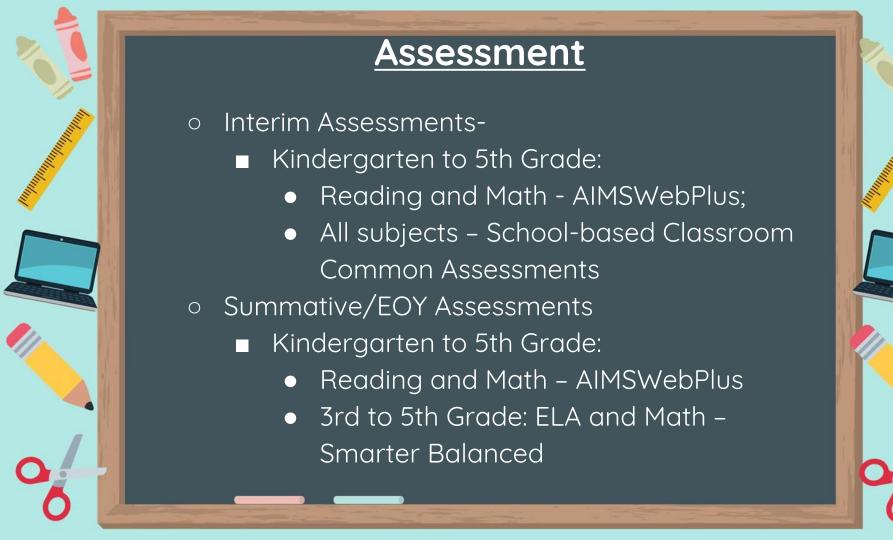
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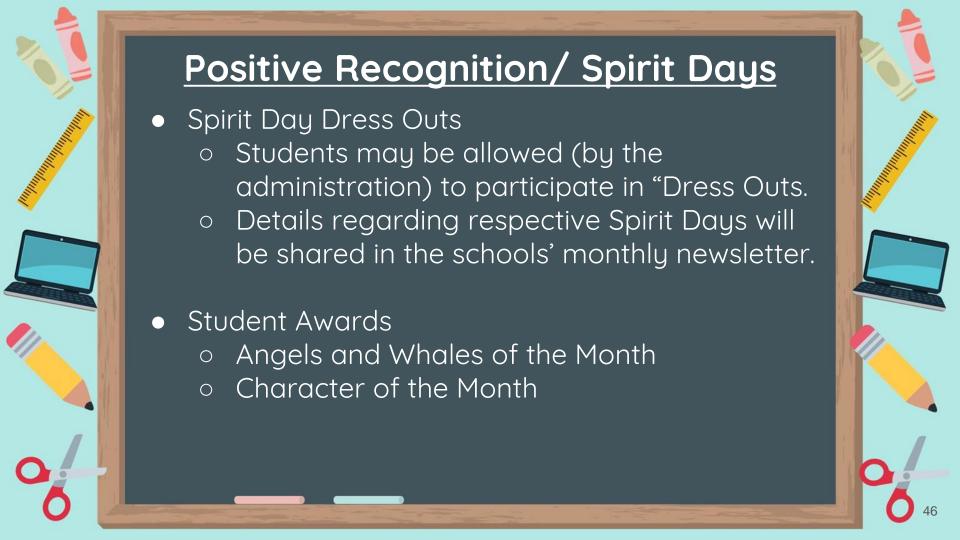
- Items Prohibited on School Campus
 - Items that are hazardous, harmful to others, or which may interfere with instructional time and school operations are prohibited. These items may include, but are not limited to: expensive jewelry, electronic games, knives, matches, lighters, cigarettes, vapes, etc.

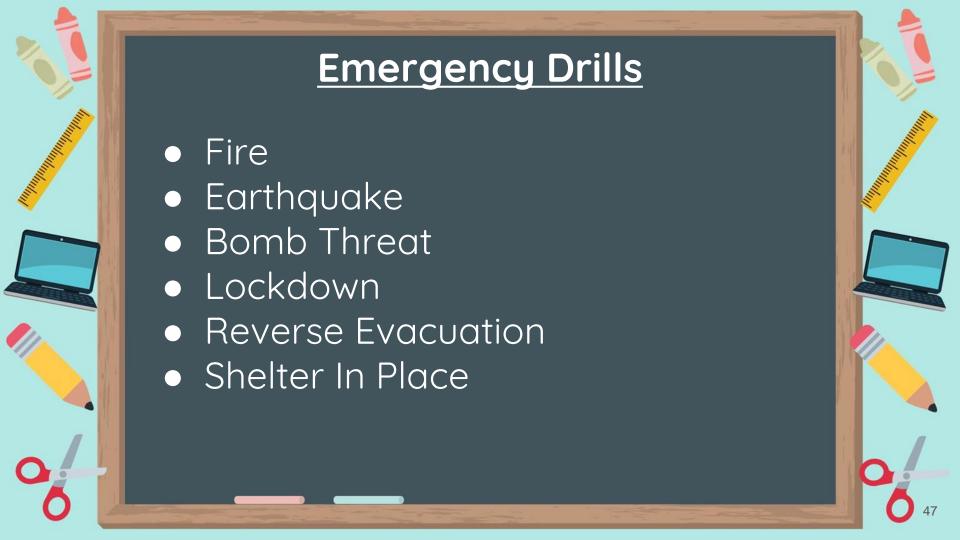
(Board Policy 409)

School-Wide Discipline

- Student Bullying/Cyber-Bullying
 - Cyber-bullying is defined as "the use of any electronic communication device to harass, intimidate or bully" another individual. Harassment, intimidation, or bullying will not be tolerated.







School Supplies • LBJ & TamES - School supplies will be given. Teachers may request additional instructional supplies such as notebooks, paper, pencils etc. if needed.



